

# Barnes Farm Junior School

Henniker Gate, Chelmer Village,  
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23 January 2015

## UPPER SCHOOL- Class 1

Dear Parents

Open Evening this term will take place on Monday 9th February from 4.00 pm to 7.00 pm and Wednesday 11th February from 3.30 pm - 6.00 pm for the Upper School. You will be allocated a 10 minute appointment, and on arrival please go to the main hall where your child's work will be ready for you to have a look at while you wait.

We will be continuing to share our Parent Consultation pro-forma which aims to give you a brief snapshot of your child's current strengths and challenges across their school work. The pro-forma will be available for you to look at, along with your child's work, before the consultation. Please allow time to do this.

At the designated time you will be able to take the work with you to a private area for an interview with your child's teacher. Please note that Year 6 teachers will be in the main school building. We must stress that there will not be anywhere for children to wait for their parents, so they should not attend on this occasion. We will endeavour to synchronise appointments with any siblings. Please try and keep to the 10 minute timeslot allocated for each parent to enable the evening to run smoothly. A bell will ring every ten minutes to signify the beginning and end of each consultation.

**Please note there will be no clubs during Open Evening week.**

Yours sincerely

Mr R McTaggart

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In order to secure an appointment, please complete and return to your child's teacher as soon as possible.

## UPPER SCHOOL - Class 1

Name of child ..... Class .....

I would be happy to have an appointment on either day ☐

I should like an appointment on Monday 9<sup>th</sup> February 4.00 pm - 7.00 pm ☐  
OR

I should like an appointment on Wednesday 11<sup>th</sup> February 3.30 pm - 6.00 pm ☐

My child has a brother/sister in Upper School (Year 5/6) Class no. ....

Signed Mr/Mrs/Ms..... Full Name .....