

Remote Learning

Memorandum of understanding between pupils, parents and school

The memorandum deals with the use of Microsoft Office 365 for Remote Learning purposes by pupils of Barnes Farm Junior School, particularly with reference to the ability to communicate via email, using video and audio facilities and the ability to capture images, audio and video.

Terms of use of Office 365

- Only the pupil of the school, with supervision and assistance of their parent/carer, can access the remote learning through the use of Office 365. People outside the pupil's family are not allowed to see or listen to the video stream.
- It is not permitted to record the live stream or capture still images or audio using another device.
- All communication must be appropriate and use language that is respectful and polite.
- Any use of Office 365 programs by pupils must be within the limits of the responsible use agreement found in the Pupil Passport (page 3)

Breach of agreement

- If this agreement is found to be violated, it may result in restricting the pupil's access or possibly replacing it altogether with an alternative learning offer.
- Any breaches of behaviour or any unacceptable conduct will be dealt with in accordance with our Relationships for Learning policy.